



FEDERAL UNIVERSITY OYE-EKITI

(Office of the Registrar)

To be Completed in Triplicate

FINAL CLEARANCE FORM FOR STUDENTS LEAVING THE UNIVERSITY

SECTION A

MATRIC No:.....

JAMB REG. No.....

Name: (In Block letters)

Faculty/Department

Phone No.....E-mail Address:

Year of Admission Year of graduation.....

Contact Address.....

DATE

STUDENT'S SIGNATURE

LABORATORY BREAKAGES (DEPARTMENT)

SECTION B

LABORATORY

EQUIPMENT DAMAGED

CHARGEABLE COST

1.

.....

.....

2.

.....

.....

3.

.....

.....

4.

.....

.....

Total Amount

DATE

HOD's Signature & Stamp

SECTION C (STUDENT AFFAIRS)

I certify thathas no/the following hostel property in his/her possession. He/ She is hereby cleared/surcharged. He /She therefore has the sum of

₦to pay

DATE

HALL WARDEN
Signature & Stamp

Students' Affair Officer's comment (if any)

.....

.....

DATE

Students' Affairs Officer
Signature & Stamp

SECTION D (ENTREPRENEURSHIP CENTRE)

I certify that is hereby cleared/not cleared.

DATE

**Director, Entrepreneurship Centre
Signature & Stamp**

SECTION E (LIBRARY)

I certify that has no library property in his/her possession. He/She is hereby cleared.

He/She has

- 1.
- 2.
- 3.

In lieu of which he/she has the sum of ₦..... to pay

DATE

**University Librarian
Signature & Stamp**

SECTION F (SPORT UNIT)

I certify that.....

Mat. No. Hall Room

Faculty Departmentis

Cleared/not cleared and surcharged ₦ forsports

DATE

**DIRECTOR OF SPORTS
Signature & Stamp**

SECTION G (ICT UNIT)

I certify thataccount and internet access has been disable, /not disable.

DATE

**DIRECTOR, ICT
Signature & Stamp**

SECTION H (DEVELOPMENT & ALUMNI UNIT)

I certify thathas paid alumni fee. He /She is hereby cleared/not cleared.

DATE

**HEAD, ALUMNI UNIT
Signature & Stamp**

SECTION I (MEDICAL CENTRE)

I certify thatis not owing the centre. He /She is hereby cleared/not cleared.

DATE

**HEAD, MEDICAL CENTRE
Signature & Stamp**

SECTION J (BURSARY)

To Bursar

You are requested to offset his/her debts with his refundable deposits, and release the balance indicated below (if any) to him/her (in case of excess debts, students should be made to pay the balance)

		₦	K
(i) Accommodation	-		
(ii) Examination	-		
(iii) Laboratories Breakages Deposit	-		
(iv) Students' Union	-		
(v) Games	-		
(vi) Laundry	-		
(vii) Any Excess Debts	-		
Total Amount Refundable	-		

DATE

**BURSAR
Signature & Stamp**

SECTION K (REGISTRY)

He /She is hereby cleared/not cleared.

DATE

**REGISTRAR
Signature & Stamp**